



## How to Request a Donation

CRN Helping Hands, Inc. philanthropic resources are allocated to specific projects, programs, and individuals that fit within its targeted areas of interest, including Cancer, Multiple Sclerosis, community support, company staff in need, and discretionary contributions.

Non-profit organizations or individuals wishing to request contributions should make an initial inquiry to CRN Helping Hands in the form of a letter that is no longer than two pages.

The letter should include the following information:

- Brief statement outlining who the contribution is for, the purpose of the contribution, and the amount of the contribution requested.
- Description of the problem you wish to address, the solution you propose, and how CRN Helping Hands and CRN Helping Hands volunteers, if appropriate, will be incorporated.

Each request will be thoughtfully considered and answered in writing within approximately 30 days. Funds, in general, are distributed in December.

Mail requests to the following:

President of the Board of Directors  
CRN Helping Hands  
One Circular Avenue  
Hamden, CT 06514